



Meeting Minutes
 San Diego Unified School District
Challenger Middle School
 SSC Meeting - Via Zoom 817 9634 0640
 January 17, 2024

MEMBERS PRESENT:

<input checked="" type="checkbox"/> Erik Sullivan	Principal (ex officio)	<input checked="" type="checkbox"/> AJ Wheeler	<input checked="" type="checkbox"/> Quorum was met
<input checked="" type="checkbox"/> Mary Hight	Classroom Teacher (2 nd yr.)	<input checked="" type="checkbox"/> Gina Laws	Parent (2 nd yr.)
<input checked="" type="checkbox"/> Michael Johnson	Classroom Teacher (2 nd yr.)	<input type="checkbox"/> Laura Lorber	Parent (1 st yr.)
<input checked="" type="checkbox"/> Jeff Talsky	Classroom Teacher (2 nd yr.)	<input type="checkbox"/> Abigail Chang	Student (1 st yr.)
<input checked="" type="checkbox"/> Theresa Lambert	Classroom Teacher (1 st yr.)	<input type="checkbox"/> Drake Davis	Student (1 st yr.)
<input checked="" type="checkbox"/> Lucila Alonzo	Other – school personnel (1 st yr.)	<input type="checkbox"/> Ayden Tran	Student (1 st yr.)
<input type="checkbox"/> Debbie Raynor	DAC non-voting member (1 st yr.)		

Guest Name: Zarek Pilakowski - SPSA Department

ITEM	DESCRIPTION/ACTION	MEETING SUMMARY
1. Call to Order	<ul style="list-style-type: none"> Erik Sullivan - Principal 	<ul style="list-style-type: none"> The SSC meeting was called to order at 3:21 p.m.
2. Public Comment	<ul style="list-style-type: none"> Open 	<ul style="list-style-type: none"> There was no public comment.
3. SSC Business a. Approval of Minutes: December 13, 2023	<ul style="list-style-type: none"> Action: Erik Sullivan - Principal 	<ul style="list-style-type: none"> The minutes from the SSC meeting on 12/13/23 were reviewed. AJ Wheeler moved to approve the minutes. Gina Laws seconded the motion. All members in attendance approved. Motion passed. <p>Approved 8-0-0</p>

<p>4. a. Budget Transfers 30100 Title 1 Basic Program</p>	<ul style="list-style-type: none">● Action Item: a. Approve transfers -	<ul style="list-style-type: none">● a. Vote to transfer budget From: 30100-1107 Classroom Teacher \$5,845.00 and benefits (to be calculated by Budget Analyst Rita Clegg or Resource Teacher Zarek Pilakowski). to 30100-Account 1192 Prof & Curriclm Dev Vist Tchr \$4,600.00 plus benefits– to relieve Regular Teachers who will be going to the field trips. to 30100-Account 4201 Library Book \$300.00. Any additional benefits will be transferred to 4201 Library Books. to 30100-Account 5721 Interprogram Svcs/Duplicating \$35.00 – Printing of the school’s return address on the envelopes for student-related projects requested by Mr. Gapusan & Ms. Pierce. to 30100-Account 5209 Conference Local \$317.00 – Ms. Jimenez will attend the School Gardens Conference on March 15-18 at Hilton La Jolla Torrey Pines. The registration fee is \$450.00. Master Gardener of San Diego County awarded her \$225.00 and Challenger will pay \$317.00 for \$225 registration fee plus \$92 parking fees for 4 days and a Visiting Teacher for March 18, Monday to cover her class. Justification from Mr. Pilokowski - <i>“This workshop explores the ways in which educators can merge Next Generation Science Standards and place-based teaching practices to create more culturally responsive educational settings.”</i> To 30100-Account 5920 Postage Expense \$294.00 – Postage stamps for student-related projects requested by Mr. Gapusan and Ms. Pierce. Educational justification from Mr. Gapusan: <i>“At the end of the year, we have the students write a reflective letter/journal about their middle school experiences. The letter is saved and then mailed out to each student four years later, upon their high school graduation. The letter/journal is based on their historical record/experiences in middle school and a reminder of their years here at Challenger Middle School. Here is a link to the assignment: https://docs.google.com/presentation/d/11hsvwGUusui1Syp6riVDBWb-efCc6d1psG-k1EIU9vA/edit?usp=sharing Throughout the years, students have been pleasantly surprised and grateful for the letters as it reminded them about their middle school history. Thanks so much in advance for helping support this educational opportunity.”</i> Michael Johnson moved to approve the transfer. Mary Hight seconded the motion. All members in attendance approved. Motion passed. Approved 8-0-0
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ITEM	DESCRIPTION/ACTION	MEETING SUMMARY
b. Budget Transfers 30103 Title 1 Parent Involvement	<ul style="list-style-type: none">Action Item: b. Approve transfers -30103 Title 1 Parent Involvement	<ul style="list-style-type: none">b. Vote to transfer budget From: 30103 Parent involvement-4301 Supplies \$29.00 To: 30103 Parent involvement-5920 Postage Expense \$29.00 –to pay for sales tax. <p>Gina Laws moved to approve the transfer. Michael Johnson seconded the motion. All members in attendance approved. Motion passed.</p> <p>Approved 8-0-0</p>

c. Budget Transfers 30106 Title 1 Supplemental Program Improvement	<ul style="list-style-type: none"> Action Item: c. Approve transfers -30106 Title 1 Supplemental Program Improvement 	<ul style="list-style-type: none"> c. Vote to transfer budget From: 30106-Account 1107 Classroom Teacher \$1,641.00 to 30106- Account 4301 Supplies \$1,641.00 Additional funding From: 30106-Account 5735 Interprogram Services/Field Trip \$4,630.00 To: 1192 Prof & Curriclm Dev Vist Tchr \$4,630.00 benefits included to relieve Regular Teachers who will be going to the field trips. <p>Michael Johnson moved to approve the transfer. AJ Wheeler seconded the motion. All members in attendance approved. Motion passed.</p> <p>Approved 8-0-0</p>
ITEM	DESCRIPTION/ACTION	MEETING SUMMARY
d. Budget Overview Review & SBB Information	<ul style="list-style-type: none"> Informational: Erik Sullivan, Principal d. voting item 	<ul style="list-style-type: none"> Informational Item Mr. Sullivan talked and shared the results of the budget and needs assessment survey. Results of Needs Assessment Survey Community Members – 114 Responded Staff Members – 12 Responded <p>Instructional Support Expenditures: Extra support staff and resources for struggling students (after school tutoring) - High Priority from Parents and Staff</p> <p>Teacher Release Days</p>

		<p>-Medium Priority from Parents and Staff</p> <p>Instructional Materials/supplies -High Priority from Parents and Medium Priority from Staff</p> <p>Developing support for parent involvement</p> <p>-Medium Priority from Parents and Staff</p> <p>Provide digital tools in the classroom -High Priority from Parents and Low Priority from Staff</p> <p>Software licenses -High Priority from Parents and Medium Priority from Staff</p> <p>Counselor - High Priority from Parents and Staff</p> <p>Teacher - High Priority from Parents and Staff</p> <p>● d. voting item</p> <p>Mr. Sullivan presented the budget allocation for School Year 2024-2025 based on the needs assessment survey results.</p> <p>Title I 30100 Basic Classroom Teacher - 0.4 (salary & ben. average) \$ 96,452.88 School Counselor - 0.6 (3 days) (salary & ben. average) \$ 53,118.66 Classroom Teacher Hourly (After School Tutoring) \$ 3,079.00</p> <p>Title I 30103 Parent Involvement Classified Hourly (Back to School Night/Open House) \$300.00</p>
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ITEM	DESCRIPTION/ACTION	MEETING SUMMARY
b. ELAC	<ul style="list-style-type: none"> ELAC Report 	<ul style="list-style-type: none"> Mary Hight shared ELAC's next meeting is next week.
c. DAC	<ul style="list-style-type: none"> DAC Report 	<ul style="list-style-type: none"> Debbie Raynor attended the DAC meeting on December 13, 2023. <p>Jen Robertson spoke on the A-G Graduation Rate https://docs.google.com/presentation/d/1cVtquB4MbgQ5ZRe2dbx563zoxWoBfUUY5QWsMwzhf0k/edit?usp=sharing</p> <p>Tom Liberto spoke on the Title 1 Allocation Process Federal funds have decreased from \$40M to \$36M Looks like it is good news for the schools she represents!</p>

		<p>https://drive.google.com/file/d/11q01QGwHYh4W9FChIBuG7131ZgFCqK41/view?usp=sharing</p> <p>Title 1 Ranking! https://go.boarddocs.com/ca/sandi/Board.nsf/files/CYBR2S6752BB/\$file/TITLE%20I%20RANKING%201st%20Read%20FY%2024-25%20PDF%20BOARD.pdf</p> <p>Pamela King spoke on Family Engagement. There is just so much information in her report! https://drive.google.com/file/d/1t5QATN422CHUuzWaFwqftxNdo0SddPHG/view?usp=sharing</p>
d. Attendance		
e. Adjourn		Meeting adjourned at 3:56 pm by Mr. Sullivan

Next Scheduled SSC Meeting: February 14, 2024 (Date) Online Zoom Meeting - 3:15 p.m. Meeting ID: 817 9634 0640

Minutes recorded by Lucila Alonzo.